U.S. Department of Justice Washington, DC 20530

## Exhibit A To Registration Statement Pursuant to the Foreign Agents Registration Act of 1938, as amended

Privacy Act Statement. The filing of this document is required by the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 et seq., for the purposes of registration under the Act and public disclosure. Provision of the information requested is mandatory, and failure to provide this information is subject to the penalty and enforcement provisions established in Section 8 of the Act. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the Registration Unit in Washington, DC. Statements are also available online at the Registration Unit's webpage: <a href="http://www.fara.gov/">http://www.fara.gov/</a>. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the Administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public in print and online at: <a href="http://www.fara.gov/">http://www.fara.gov/</a>.

Public Reporting Burden. Public reporting burden for this collection of information is estimated to average .49 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, Registration Unit, Counterespionage Section, National Security Division, U.S. Department of Justice, Washington, DC 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

Furnish this exhibit for EACH foreign principal listed in an initial statement and for EACH additional foreign principal acquired subsequently.

	foreign principal acquired subsequently.	
Name and address of registrant		2. Registration No.
Venable LLP		5931
3. Name of foreign principal	4. Principal address of foreign principal	
Gazprom Export	Nametkina Street, V-420, GSP-7, Mosco	ow 117997 Russia.
5. Indicate whether your foreign principal is one of the following:		<u> </u>
☐ Foreign government		UN 21 PM 4: 57 /registration unit
Foreign political party		PM 1
Foreign or domestic organization: If either, check on	e of the following:	ON C
Partnership	Committee	57 UNIT
	Voluntary group	
Association	Other (specify):	
☐ Individual-State nationality		
6. If the foreign principal is a foreign government, state:		· · · · · · · · · · · · · · · · · · ·
<ul> <li>a) Branch or agency represented by the registrant N/A</li> </ul>		
<ul> <li>Name and title of official with whom registrant deals N/A</li> </ul>		
7. If the foreign principal is a foreign political party, state:		
a) Principal address N/A		
b) Name and title of official with whom registrant deals N/A		
c) Principal aim N/A		
		·

8. If the foreign prin	cipal is not a foreign government or a foreign political party,	
a) State the	nature of the business or activity of this foreign principal.	
Gazprom Ex	port is a producer and exporter of natural gas.	
b) Is this fo	oreign principal	
Supervised	by a foreign government, foreign political party, or other foreign principal	Yes No 🗵
Owned by a	foreign government, foreign political party, or other foreign principal	Yes 🗵 No 🗌
Directed by	a foreign government, foreign political party, or other foreign principal	Yes No 🗵
Controlled l	by a foreign government, foreign political party, or other foreign principal	Yes No 🗵
Financed by	a foreign government, foreign political party, or other foreign principal	Yes No 🗵
Subsidized	in part by a foreign government, foreign political party, or other foreign principal	Yes No 🗵
9. Explain fully all i	tems answered "Yes" in Item 8(b). (If additional space is needed, a full insert page mu	st be used.)
	tion owns approximately 50.01% of Gazprom stock.	
The Russian Federal	tion owns approximately 50.01% of Gazprom stock.	
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10. If the foreign pr	incipal is an organization and is not owned or controlled by a foreign government, foreign	political party or other foreign
principal, state v	who owns and controls it.	pondour party of outer foreign
N/A		
·		
Date of Exhibit A	Name and Title Signature	
6/21/10	Michael Ferrell, Partner	1
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### U.S. Department of Justice Washington, DC 20530

## Exhibit B To Registration Statement Pursuant to the Foreign Agents Registration Act of 1938, as amended

OMB NO 1124-0004

INSTRUCTIONS: A registrant must furnish as an Exhibit B copies of each written agreement and the terms and conditions of each oral agreement with his foreign principal, including all modifications of such agreements, or, where no contract exists, a full statement of all the circumstances by reason of which the registrant is acting as an agent of a foreign principal. One original and two legible photocopies of this form shall be filed for each foreign principal named in the registration statement and must be signed by or on behalf of the registrant.

Privacy Act Statement. The filing of this document is required by the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 et seq., for the purposes of registration under the Act and public disclosure. Provision of the information requested is mandatory, and failure to provide this information is subject to the penalty and enforcement provisions established in Section 8 of the Act. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the Registration Unit in Washington, DC. Statements are also available online at the Registration Unit's webpage: <a href="http://www.fara.gov/">http://www.fara.gov/</a>. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the Administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public in print and online at: <a href="http://www.fara.gov/">http://www.fara.gov/</a>.

Public Reporting Burden. Public reporting burden for this collection of information is estimated to average .33 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, Registration Unit, Counterespionage Section, National Security Division, U.S. Department of Justice, Washington, DC 2053; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

information and regulatory rivans, office of rivanagement and	a budget, Washington, De 2000.	R Z
1. Name of Registrant	2. Registration No.	<u> </u>
Venable LLP	5931	PM 4:
3. Name of Foreign Principal		0H UNI
Gazprom Export		·

### Check Appropriate Boxes:

4. 🔀	The agreement between the registrant and the above-named foreign principal is a formal written contract.	If this box is checked, attach
	of the contract to this exhibit.	

5. There is no formal written contract between the registrant and the foreign principal. The agreement with the above-	named t	foreign
principal has resulted from an exchange of correspondence. If this box is checked, attach a copy of all pertinent correspondence	lence, ir	ncluding a
copy of any initial proposal which has been adopted by reference in such correspondence.		

5. 🔲 The agreement or understanding between the registrant and the foreign principal is the result of neither a formal written contract nor an
exchange of correspondence between the parties. If this box is checked, give a complete description below of the terms and conditions of the
oral agreement or understanding, its duration, the fees and expenses, if any, to be received.

7. Describe fully the nature and method of performance of the above indicated agreement or understanding.

The Registrant, as a subcontractor to Ketchum, Inc., will provide advice, counsel and render federal government relations services, with an emphasis on energy policy.

8. Describe fully the activities the registrant engages in or proposes to engage in on behalf of the above foreign principal.

The Registrant, as a subcontractor to Ketchum, Inc., will provide advice, counsel and render federal government relations services, with an emphasis on energy policy. Work may include, but not be limited to, meeting with federal government officials in both the Executive and Legislative Branches, covering relevant Congressional hearings, and tracking relevant legislation and federal regulation and related developments.

9. Will the activities on behalf of the above foreign principal include political activities as defined in Section 1(o) of the Act and in the footnote below? Yes | X | No |

If yes, describe all such political activities indicating, among other things, the relations, interests or policies to be influenced together with the means to be employed to achieve this purpose.

The Registrant, as a subcontractor to Ketchum, Inc., will provide advice, counsel and render federal government relations services, with an emphasis on energy policy. Work may include, but not be limited to, meeting with federal government officials in both the Executive and Legislative Branches, covering relevant Congressional hearings, and tracking relevant legislation and federal regulation and related developments.

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Date of Exhibit B Name and Title

6/21/10 Michael Ferrell, Partner

Footnote: Political activity as defined in Section 1(o) of the Act means any activity which the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

June 21, 2010

Ms. Kathy Jeavons Ketchum 2000 L St., N.W., Suite 300 Washington, D.C. 20036

Re: Ketchum/Gazprom Export

Dear Ms. Jeavons:

We are pleased that you have selected Venable to assist Ketchum in its representation of Gazprom Export. As you have described it to us, Venable will be a subcontractor to Ketchum in this regard.

The purpose of this letter is to confirm our engagement and to provide you with certain information concerning our fees, billing and collection policies, and other terms that will govern our relationship. Although we do not wish to be overly formal in our relationship with you, we have found it a helpful practice to confirm with our clients the nature and terms of our representation.

My understanding is that our representation in this matter involves government relations, with an emphasis on energy policy. I will be the responsible partner in charge of this matter. Venable will bill Ketchum a retainer of \$28,000 per month, effective June 1, 2010. General office expenses (e.g., photocopies, local travel in D.C., couriers, postage and phone charges) and other expenses under \$100 will be covered under the retainer. Expenses \$100 or over will be approved in advance by Ketchum and billed in addition to the retainer, but it is not expected for there to be any such charges unless travel is required outside of D.C.

I have attached for your review and reference a statement of Venable's billing and engagement policies. Please review these policies with care and let me know if you have any questions. These policies will govern and control our billing and engagement relationship. Our practice is to bill monthly, based on services performed in the previous month, including charges incurred on your behalf. We request and expect payment on receipt of the monthly statement.

You acknowledge that in connection with our work on this matter, we may correspond or convey documentation via Internet e-mail unless you expressly request otherwise and that neither you nor Venable has control over the performance, reliability, availability, or security of Internet e-mail.

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## VENABLE LLP

Ms. Kathy Jeavons June 21, 2010 Page 2

I trust that the foregoing arrangement is acceptable to you. If not, please contact me immediately so that we may discuss any particular questions or concerns you may have about this arrangement. Venable encourages candid discussion about fees and invoices.

Again, thank you for selecting Venable. We very much look forward to working with you on this matter.

Very truly yours,

William R. Nordwind

### STATEMENT OF BILLING AND ENGAGEMENT POLICIES

CONFLICTS OF INTEREST

Venable is a large firm with offices in the District of Columbia, New York, California, Maryland, and Virginia, and we represent many other companies and individuals. We also represent various governmental entities including the U.S. Department of the Treasury. Our work for Treasury involves certain aspects of the Troubled Asset Recovery Program ("TARP"), but not the Internal Revenue Service (which is part of Treasury). We also represent the State of Maryland and the District of Columbia plus Baltimore and other Maryland counties and various other federal agencies and departments.

It is possible that during the time we are representing you, some of our present or future clients will be engaged in transactions, or encounter disputes, with you. You agree that we may continue to represent, and may undertake in the future to represent, existing or new clients in any matter, including litigation, that is not substantially related to our work for you even if the interests of such clients in those matters are directly adverse to you. We agree, however, that in any instance where, as a result of our representation of you, we have obtained proprietary or other confidential information of a non-public nature that, if known by such other client, could be used in such other matter to your material disadvantage, we will, as appropriate, construct a firewall to prevent Venable lawyers representing the other client in such other matter from learning that information.

**INSURANCE** 

You should understand that, where the scope of our representation involves or may involve a claim or potential claim against you, you may have an insurance policy that may provide coverage of some sort for the claim or potential claim. Insurance companies are offering a wide variety of insurance products, and we urge you to consult with your insurance representative (or carrier), risk manager, or other appropriate persons about the potential for insurance coverage for any claim or potential claim. Unless you specifically request our advice and provide us with a copy of the policy, we assume no obligation to advise you with respect to insurance coverage for any claim or potential claim within the scope of our representation of you.

LEGAL SERVICE FEES

Our policy is to bill monthly, based on services performed in the previous month, including expenses incurred on your behalf. Venable's Finance Committee must approve any changes in the billing arrangements and policies set forth in this Statement and the accompanying engagement letter.

## VENABLE ...

### **EXPENSES**

Out-of-pocket charges billed to you would include such items as commercial messenger deliveries, postage, filing fees, transcripts, outside copying or document management, printing costs, travel, and related expenses such as meals and lodging. If we are required to work under emergency circumstances requiring staff overtime, our practice is to bill for such overtime. Your invoices will also reflect charges for additional expenditures made on your behalf, such as long distance and car phone telephone calls, reproduction and out-bound faxes. There will be no charge for local telephone calls, in-bound faxes and faxes between Venable offices. The standard charges for these services are listed below:

### Service

# Photocopies Long distance telephone calls Mobile phone calls Out-bound faxes Computerized legal research

### Current Charge

\$0.20/page

AT&T Rate Table Actual charge \$2/page The charge is formulated (a) to allow Venable to recover the direct of operating costs the computerized legal research system, and (b) to ensure that the client receives the maximum economic benefit provided by the vendors.

Out-of-pocket charges in excess of \$1000 will be sent directly to you for payment or, if you prefer, we can establish a separate expense retainer that will be held in an escrow account to be applied against these expenses.

### **EXPERTS**

We will engage expert consultants and witnesses on your behalf, but you will be responsible for paying their costs and expenses directly to them. These experts and consultants will bill you separately.

### SCOPE OF ENGAGEMENT

Our engagement and the services that we will provide to you are limited to the matter identified in the accompanying letter. Any changes in the scope of our representation as described in this letter must be approved in writing.

### **ESCROW ACCOUNT**

If we receive advanced funds belonging to you that, in our best judgment, are large enough to earn a material amount of interest, we will discuss investment options with you. If in our best judgment the

## VENABLE ...

funds are not large enough or are not to be held long enough to earn at least \$50 interest, we will place these funds in a pooled trust account, pursuant to local rules, the interest on which is payable to a charitable organization.

### **PAYMENT**

Payment is due on receipt and, except as expressly agreed to otherwise, is not contingent or dependent on the outcome of the engagement, such as prevailing in a lawsuit or concluding a transaction. If an invoice remains unpaid after thirty (30) days, we will assess a carrying charge of fifteen percent (15%) per annum (1.25% / month) on the unpaid balance that will be added to the invoice. We reserve the right to end our work on this matter and any other matters for which we may be simultaneously engaged, and to withdraw from the representation on proper notice if we do not receive payment in full within sixty (60) days from the date of the invoice. If you have any special policies with respect to information you want to have included in our invoices, please advise us promptly. Please review our invoices when you receive them so that any questions you may have are raised in a timely fashion.

#### TERMINATION

Either of us may terminate the engagement at any time for any reason by written notice, subject on our part to our professional obligations to you under applicable rules of professional conduct. Unless previously terminated, our representation of you will terminate on our sending you our final statement for services rendered in this matter. Unless you engage us after termination of this matter, we will have no continuing obligation to advise you with respect to future legal developments, such as changes in the applicable laws or regulations, that could have an effect on your future rights and liabilities.

### RECORDS AND FILES

Following the conclusion of our representation, we will keep confidential any non-public information you have supplied to us that we retain in accordance with applicable rules of professional conduct. At your request, we will return your papers and property to you promptly on receipt of payment for outstanding fees and costs. The firm will retain its own files pertaining to the matter in accordance with the firm's records retention program. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to destroy or otherwise dispose of any such document or other materials after a reasonable time and without further notice after the termination of the engagement.

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